



600 North Road | Naples, FL 34104-3464 | P 239.436.1000 | F 239.436.1005

## RFP 2024-02 On-Call Engineering Consultant Services

### ADDENDUM #1

***Q: What are the planned capital projects for the next 5 years?***

- Master Plan to include all new facilities to replace/supplement our current facilities
- Current Facilities include
  - o Main Campus (Naples Airport) (roughly 8 acres)
    - Administration Building (6,400 sq. ft.)
    - Hangar (24,000 sq ft.)
    - Chemical Storage Building (2,400 sq. ft.)
    - Vehicle Storage (10,000 sq. ft.)
  - o Immokalee Sub Station (Circa Immokalee Airport)
    - Rented Warehouse Space (6,500 sq. ft.)
- Potential Construction Phase of all new construction projects

***Q: We would like to request a list of your approved Disadvantage Business Enterprises (DBE) firms?***

- The District does not currently have a list of DBE firms. Each Respondent is responsible for providing the District with documentation showing a certification or proof of DBE status.

***Q: Do the company resumes count against the 30-page limit?***

- Resumes do not count against the 30-page limit.

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Immokalee Substation | Hangar | P 239.436.1008 | F 239.436.1007  
2050 Commerce Avenue, Unit #7 | Immokalee, FL 34142 | 239.867.3200

**Board of Commissioners** John F. Johnson, Chair | K. Edward Brandt, Vice-Chair/Secretary  
Sandra Lee Buxton, Treasurer | Bruce J. Buchanan | D. Russell Burland  
**Executive Director** Patrick P. Linn, MS, MSHAPI



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***Q: Could you clarify the primary type of projects anticipated under the RFP?***

- Master Plan to include all new facilities to replace/supplement our current facilities
- Current Facilities include
  - o Main Campus (Naples Airport) (roughly 8 acres)
    - Administration Building (6,400 sq. ft.)
    - Hangar (24,000 sq ft.)
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***Q: What projects types or services are of highest priority for the coming year?***

- The District's main objective is to first develop a Master Plan for Board Approval and eventual execution.

***Q: What kind of challenges are unique to these projects?***

- Financial
  - o The District is fully taxpayer funded and therefore acts in the best interest of the Taxpayer
  - o Protection of District Assets are of the highest priority
- Geographical
  - o The current location of the District is at risk of flooding and has flooded once in the last 3 years
  - o Flood Plain Elevation restrictions

***Q: Will the selected consultants manage sub-consultants directly, or will this fall under the client's purview?***

- All sub-consultants must be listed in the proposal.
- The District will not manage sub-consultants of the awarded firm.

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***Q: Are there specialized services expected beyond general civil engineering?***

- Any engineering services can be utilized with the awarded firm. The RFP is not limited to only civil engineering.

***Q: Are there existing on-call engineering firms under contract?***

- The District does not currently have any on-call engineering firms under contract.

***Q: Who will be point of contact for communication and reporting of project progress?***

- The District will designate the CFO and any of his designees to be the point of contact.

***Q: Will the consultant work with in-house engineering staff or other departments?***

- The District does not currently have in-house engineers. The on-call engineer will work with a District team on each project assigned.

***Q: Are there any exhibits or master plans that can be shared to provide insight into current infrastructure?***

- The District does not currently have a master plan. Any potential respondent is more than welcome to come tour our current facilities.

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